

12<sup>TH</sup> January 2015 Marriott Hotel Hollins Hall

**Dear Colleagues**

### **JOINT BRANCH BOARD**

A Meeting of the Joint Branch Board was held on the 12<sup>th</sup> January 2015 at the Marriott Hollins Hall, Shipley commencing at 11.20am

The minutes are set out below for your information.

Yours sincerely

Gary Maloney  
JBB Secretary

### **ATTENDANCE**

Chairman	Nick Smart D/E		
Secretary	Gary Maloney		
Deputy Secretary/Equalities	Nick Mosey		
Vice Chairman/Discipline Lead	Ned Liddemore D/E		
Treasurer/H&S Lead	Craig Grandison		
<b>Area</b>	<b>Constables</b>	<b>Sergeants</b>	<b>Inspectors</b>
Bradford South	Aaron Horsfall	Michael Cox	Dave Apsee
Bradford North	Billy Jeavons	Gareth Hird	Paul Harkin
Calderdale	Howard Ainley	Dee Stratford	David Browning D/E
CID	Vacant	VACANT	Phil Jackson
Wakefield	Mark Powell	Glyn Pearson D/E	Vacant
Reserve	Sarah Hanson	Anita Patel	Sarah Hanks S/L
City & Holbeck	Mark Moorhouse D/E	Andy Farrell D/E	Anne Banks
Roads Policing	Richard Hopper D/E	VACANT	N/A
North West Leeds	Darren Scholefield	Chris Bentley	Jon Brady
Kirklees	Nikki Wood D/E	Simon Butterworth	Mark Trueman D/E
Operations	Mick Kilburn	David Haigh D/E	Steve Taylor D/E
	Andy Hall	Brian Booth	Vacant
North East Leeds	Guy King	Anthony Coultate	Ian O'Brien
HQ Insp	N/A	N/A	VACANT
Training/Comms Insp	N/A	N/A	VACANT
HQ CID	Holly Exley	Paul Eisey	VACANT

## **1 ATTENDANCE / TENDERED APOLOGIES AND ABSENCES TO BE NOTED**

Apologies and attendance noted.

## **2 ITEMS THAT THE CHAIRMAN AGREES TO ADD ON THE GROUNDS OF URGENCY**

CBB – Nothing major to report. Guy King has now been elected as a trustee for the benevolent fund.

SBB – Nothing Major to report. Mr Farrell as now been elected as a trustee, Vice Chair Brian Booth and Deputy Secretary Michael Cox

IBB - None

## **3 MINUTES OF THE LAST MEETING (8<sup>th</sup> December 2014)**

No issues raised.

Proposed: Anne Banks

Seconded: Sarah Hanson

Minutes confirmed as a true reflection of the last meeting.

## **4 MATTERS ARISING**

None

## **5 RELEVANT CORRESPONDENCE**

None

## **6 TRUST DOCUMENTS**

Mr Grandison advised the JBB that there is a number of trust documents which are currently being updated. At the moment the executive are in the process of updating JBB trust document. This relates to all JBB Business (assets, properties etc). This may be completed by the 23<sup>rd</sup> February JBB meeting.

**In line with the new group insurance scheme trust deed and rules in relation to the life insurance trust and the insurance trust non-life.** These are documents which allow the executive to act as trustees (5 full time executives). Mr Grandison informed the JBB of the process which is carried out should an officer, staff member or retired officer pass away.

Since contracting with Phillip Williams we have updated the trust deed. Mr Grandison informed the JBB of the updates made to date.

12<sup>TH</sup> January 2015 Marriott Hotel Hollins Hall

Mr Grandion proposed that we (the JBB) accept the new trust documents for the insurance scheme and for the JBB to work with the new scheme.

Mr Grandison also proposed a resolution to be endorsed at this meeting for the trustees to hold the insurance funds by the West Yorkshire Police Federation and the trustees to the West Yorkshire Police Federation insurance trust have indicated a need to update and modernise the deeds of trust dated the 7<sup>th</sup> May 2008 under which they operate in the interest of good practice and management of the trust. The trustees seek approval for the JBB to adopt the new trust deeds here in draft and execute the deeds here with revoking the existing deeds.

Seconded: Mosey  
Carried unanimously by the JBB

## **7 TREASURER'S REPORT**

Mr Grandison presented the treasurers report.

A new claim form for expenses will be issued for 2015. Mr Grandison will circulate this to reps. Expenses need to be submitted monthly. Mr Grandison advised that alto card balances will not be increased until expenses have been submitted.

Trustee update given by Sarah Hanson: Duplicate invoice noticed by the trustees. Mr Grandison looked into this and the issue was resolved. Reps were reminded to be mindful of hospitality.

Mr Grandison gave examples of when hospitality is acceptable. Use of Alto cards when attending course must be reasonable. I.e Purchasing drinks at Leatherhead.

Drinks/hospitality is not allowed/authorised after any courses held in West Yorkshire.

## **8 TO NOTE CIRCULATED PAPERS AND DISCUSS ANY ISSUES RAISED;**

New misconduct regulation started on the 12<sup>th</sup> January 2015.

Pay review body – Potential 1% pay rise

Nothing major to report.

## **9 EQUALITIES & PROFESSIONAL DEVELOPMENT**

Mr Mosey will be meeting with Tony Oldroyd to discuss promotions and the new police promotion scheme which starts on the 1<sup>st</sup> April 2015. As it stands at the moment there is no plan in place regarding this. He will be raising queries around 'what happens to officers who are already qualified'

12<sup>TH</sup> January 2015 Marriott Hotel Hollins Hall

Attendance management – Mr Mosey advised it would be nice to work with the force to monitor sickness and see what areas of sickness this falls into (stress, Depression etc.)

Mr Mosey and Mr Grandison attended a meeting with Dr Pearlman and Rachael Hart to discuss officer wellbeing. It was also to discuss ways we (Federation) can assist with officer wellbeing.

Update to follow.

Grievance handling - If anyone wants to attend a refresher course please contact Mr Mosey.

## **10 HEALTH AND SAFETY**

No major force update.

Online IOD reporting – All accidents and near misses will now be reported on line by intranet based system. This is due to go live within the next 6 months. This has been successful in other forces.

Vehicle fleet - Vauxhall Astra's are being considered by the force for coming back into use within West Yorkshire.

Custody – No major update.

## **11 CLOTHING AND PERSONAL PROTECTION WORKING GROUP REPORT**

Flat caps will be issued for general use and must be worn at all times. These will be issued round April 2015. No major issues raised regarding the use/wear of flat caps.

Alternative uniform is being reviewed for use at football matches. Update to follow.

PSU Overalls – These are due to be retested (officer burnt whilst in training) Update to follow.

## **12 DISCIPLINE LEADERS REPORT**

Mr Scholefield thanked the discipline team for their continued support.

A meeting took place with the PCC (Mark Burns-Williamson & Fraser Sampson) re: PSD issues.

There is a PIMS awareness day on the 19<sup>th</sup> March at the Village hotel Leeds. Posters will be handed out to all reps to issue to members. Duty time has been authorised for this event by local agreement. Officers must contact Charlotte (Federation Office) if they wish to attend.

12<sup>TH</sup> January 2015 Marriott Hotel Hollins Hall

Mr Liddemore will be running a discipline course from the 2<sup>nd</sup> March to the 4<sup>th</sup> March. If reps would like to attend please contact Natalie at the Federation Office. This course is being provided for reps that are not discipline trained. However if there is spare places and reps would like a refresher they can attend.

Sarah Hanson attended a PAT with an officer. She provided information to reps regarding the process. A discussion took place amongst reps regarding PAT's and who can attend these with the officer.

### **13 PROGRAMME OF CHANGE**

Nothing major to report.

Mr Maloney updated the JBB re: Shift review. Some divisions have been tasked with putting together a new operating model. Preferred shift options were given to the command team to review. Nothing has been agreed at this time. Update to follow.

### **14 EXECUTIVE UPDATE**

#### **Delegates to conference**

12 reps from each board authorised to attend conference. The May 2015 Pre conference JBB meeting is for attendees to conference only.

Reps were reminded that if they have not had their pictures taken for their conference passes they must contact Mr Maloney or Natalie to arrange this. Alternatively they can take an head and shoulder shot themselves.

#### **Federation Office**

Reps were reminded that if they require a meeting/meeting room at the Federation office they must call first to ensure a room is available.

Building work is due to take place shortly. If you are attending a meeting and parking isn't available please call into reception and obtain a ticket for parking at the Hockey ground.

#### **Terror threat**

UK Terror Threat level has remained the same. The force have advised that double crewing as still not been put in place due to no major changes within West Yorkshire. Reps were asked to make members aware.

### **15 NORMINGTON REPORT AND MOTIONS TO CONFERENCE (STANDING ITEM)**

Mr Maloney advised that a motion was passed last year at conference to reduce subscriptions to new recruits. There is a proposal this year from Norfolk Police

12<sup>TH</sup> January 2015 Marriott Hotel Hollins Hall

Federation that if you are promoted within a 2 year period under the new schemes which are available to promote directly to an Inspector role or go onto the rapid promotion scheme they (the member) will have to pay full subscription fees to the Federation.

There has been open correspondence in relation to changes to Normington which are changes to police federation regulations. These are relating to the JCC and changing legislations to allow the federation to fund all the officers at JCC level. Mr Maloney gave a more detailed explanation.

## **16 ITEMS OF URGENCY**

### **Media Campaign**

Mr Grandison advised there is currently a campaign running in Essex relating to cuts have consequences. Mr Smart would like West Yorkshire to run a similar campaign. This involves advertising on bill boards, video/film, newspapers and social media. Royston Martis (journalist for the Federation) has been assisting with this campaign and has been approached by Nick Smart to run a similar campaign in West Yorkshire.

Mr Grandison advised the JBB that a maximum capped spend must be agreed by the JBB.

The cost for the campaign was explained to the JBB.

A discussion took place amongst the JBB.

The JBB voted to support the campaign

## **17 DATE OF NEXT MEETING**

23<sup>rd</sup> February 2015 Gomersal Park Hotel, Moor Lane, Gomersal BD19 4LJ